

TOWN OF CAMPTON BOARD OF SELECTMEN

MEETING MINUTES

Monday, August 5, 2024

Board Attendees: Craig Engel, Karl Kelly, Sharon Davis, Mort Donahue

Absent: Dan Boynton

Town Employees: Kate O'Connor, Michelle McCaleb (recorder)

Public Attendees: Ron Goggans, Nick Castel, Mike Letourneau

Call to Order: Vice Chair Engel opened the meeting at 4:34 p.m.

Selectman Davis made a motion to go into a non-public session in accordance with RSA 91-A:3, II (c) & (e) at 4:34 p.m. Selectman Donahue seconded the motion. The roll call vote was as follows: Selectman Engel, aye; Selectman Donahue, aye; Selectman Davis, aye; Selectman Kelly, aye.

The Board came out of non-public at 5:12 p.m.

Upon a motion made by Selectman Davis and seconded by Selectman Donahue, the Board unanimously voted to seal the non-public minutes.

Privilege of the Floor

Mike Letourneau asked for an update regarding the culvert on Eastern Corner Road near Mr. Letourneau's property. TA O'Connor provided an update and a discussion ensued between Mr. Letourneau and the Board of Selectmen. Selectman Davis stated the situation is still under investigation and the Board doesn't know when it will be resolved. Members of the Board will contact Mr. Letourneau and walk his property to personally look at Mr. Letourneau's culvert.

Nick Castel – Southmayd Rd

Nick Castel came to the Board to ask if they would grant him a conditional agreement for a property on Southmayd Rd. Selectman Kelly had some concerns regarding parking spaces and Mr. Castel responded to those concerns. After a brief discussion, Selectman Davis made a motion that the Board of Selectmen enter into a Conditional Agreement to transfer the triangular piece of property at the junction of Route 49 and Southmayd Road if the Planning Board approves a site plan review. Selectman Donahue seconded the motion, and it was unanimously approved.

TA's Report

Selectman Davis asked for an update on the new alarm system and TA O'Connor provided one. TA O'Connor asked the Board for their opinions on a lockbox and key for non-employees to access the Community Room. Selectmen Donahue and Davis had some concerns. TA O'Connor also briefly updated the Board on the new file cabinets that will be delivered at the end of the week.

Board Topics and Committee Updates

Selectman Davis believes that the building needs to be power-washed and some painting needs to be touched up on. TA O'Connor will be receiving quotes for power-washing in the near future. Tuck Home Services also informed

TA O'Connor of mold spores from the mulch that were beginning to show up on the building. TA O'Connor was advised to switch to stone instead of mulch.

The Board unanimously agreed to give TA O'Connor the authority to send out an RFP for painting. Selectman Donahue mentioned a tree stump at the entrance of Eastern Corner Road near Pond Rd. The removal of the stump was previously discussed, and Selectman Donahue was wondering if it was still on Ron Farnsworth's agenda. There was a brief discussion of the decisions made during the previous discussion with Ron. TA O'Connor will follow up with Ron.

Selectman Kelly updated the Board on a meeting that will take place the following morning regarding the sinkhole on Pond Road. Selectman Engel stated that he will start the Master Plan process at the Planning Board meeting the following evening.

Consent Agenda

Selectman Davis made a motion to approve the July 22, 2024, Regular Meeting Minutes with revisions. Selectmen Engel seconded the motion. The revisions were as follows: add Julie Webster to the Trustees of the Trust Funds Appointment and change "Council" to "Town Counsel" under HR Personnel and Policy Handbook. The roll call vote was as follows: Selectman Engel, aye; Selectman Kelly, aye; Selectman Davis, aye; Selectman Donahue, abstained.

Selectman Davis made a motion to approve the July 22, 2024, Non-Public Meeting Minutes. Selectman Kelly seconded the motion. The roll call vote was as follows: Selectman Engel, aye; Selectman Kelly, aye; Selectman Davis, aye; Selectman Donahue, abstained.

Municipal Management Software Down Payment

Selectman Davis made a motion to approve \$8,062.50 from the Office Technology Fund as a down payment for the Municipal Management Software. Selectman Donahue seconded the motion. TA O'Connor explained that Edmunds GovTech requested a 15% down payment for their services for implementation on March 1, 2025. The motion was unanimously approved.

Campton Police Department Comfort Dog Program Donation

Selectman Kelly made a motion to accept \$10,000 from Mt. Prospect Academy for the Campton Police Department Comfort Dog Program. Selectman Davis seconded the motion. TA O'Connor provided the Board with a brief overview, and it was unanimously approved. Selectman Engel thought someone should write a thank you letter to Mt. Prospect Academy. TA O'Connor thought Chief Foss had already done so, but stated she will double check.

Driveways

Selectman Davis made a motion to adopt local driveway regulations per statute for the installation of culverts where necessary and deemed appropriate by the Road Agent. Selectman Engel seconded the motion and there was a brief discussion. The motion was unanimously approved. TA O'Connor clarified that the Town will only be concerned with culverts that have failed and were affecting the roads.

HR Personnel and Policy Handbook

TA O'Connor stated that formatting issues will be fixed, and the handbook will be effective on January 1, 2025. Selectman Engel would like TA-supervised employees to have their exit interview with the Board of Selectmen, not the Police Chief. The Board was all in agreement. TA O'Connor noted a couple of other changes and Selectman Kelly stated he was concerned about the TA overseeing Department Heads. There was a brief discussion and Selectman Davis made a motion to approve the HR Personnel and Policy Handbook. Selectman Donahue seconded the motion, and it was unanimously approved.

Eastern Corner Rd Culvert

This topic was discussed during Privilege of the Floor with the resident present.

Impact Fees

TA O'Connor briefly reviewed the situation regarding impact fees. The company she spoke with stated the Supreme Court has stated the fees are unconstitutional and the onus belongs with the town.

Selectman Davis stated the regular town fees were reviewed last year and thought they were fine for the time being. She also thought that the Planning, Zoning, and Assessing Coordinator could review the Town's Fee Schedule when the time arose. Selectman Engel agreed. The Board decided the fee schedule should be reviewed the following spring.

Incident at Transfer Station

TA O'Connor reviewed the situation. The Board had no comments, questions, or concerns.

PB & Zoning Appointees

TA O'Connor gave a brief overview of the situation. Selectman Davis thought the Board should be consistent with the past to be fair to everyone. It was decided that Selectman Engel would ask Tim Scanlon if he wanted the Zoning Board of Adjustment, alternate position. If not, Laura Chapman would be offered the position.

Privilege of the Floor

Selectman Engel asked for an update on the Planning, Zoning, and Assessing Coordinator position. TA O'Connor provided the Board with an update and should have a decision by the end of the week. The Board decided to have a special meeting to review, and possibly hire TA O'Connor's recommendation.

Selectman Engel also asked about the Code Compliance Officer position and TA O'Connor provided an update. Selectman Engel asked about the possibility of sharing an officer with another Town and TA O'Connor stated that she is planning for something like this next year.

With there being no further business, the meeting adjourned at 6:25 p.m.

Respectfully Submitted,

Michelle McCaleb, Recorder