

TOWN OF CAMPTON BOARD OF SELECTMEN

MEETING MINUTES

Monday, July 22, 2024

Board Attendees: Dan Boynton, Craig Engel, Karl Kelly, Sharon Davis

Absent: Mort Donahue

Town Employees: Kate O'Connor, Michelle McCaleb (recorder), Ron Farnsworth

Public Attendees: Paula Woodward, Jade Hartsgrove, Ron Goggans, Kevin Coburn, Mike Letourneau, Tanya Letourneau

Call to Order: Chair Boynton opened the meeting at 4:30 p.m.

Selectman Davis made a motion to go into a non-public session in accordance with RSA 91-A:3, II (c) at 4:30 p.m. Selectman Engel seconded the motion. The roll call vote was as follows: Selectman Engel, aye; Selectman Boynton, aye; Selectman Davis, aye; Selectman Kelly, aye.

The Board came out of non-public at 5:04 p.m.

Upon a motion made by Selectman Davis and seconded by Selectman Engel, the Board unanimously voted to seal the non-public minutes.

Privilege of the Floor

Bob Letourneau (Ashland resident and grandfather to Mike Letourneau) presented Mike Letourneau's situation regarding water runoff on Mike's property. Bob Letourneau requested that the Board of Selectmen resolve the issue. There was a discussion regarding road work done in the area of the property and what could be causing the issue. The Board will research and discuss this issue further with the Road Agent and Town Administrator and contact Mike Letourneau when they have reached a conclusion.

TA's and Department Heads' Reports

Selectman Davis thought the Recreation Manual was well overdue and was very pleased with it.

There was a discussion regarding the solar grant. Selectman Davis would like to put it on hold for the time being. TA O'Connor will reach out to Revision in the morning. If it seems like something she can complete by August 1, 2024, she will work on it. If not, she will put it on hold for the time being. The Board was all in agreement.

TA O'Connor updated the Board on Bumps Bridge. Chair Boynton shared a couple of ideas to deter vehicles that exceed the weight limit from driving over the bridge, but it was decided that putting up signs would be best.

TA O'Connor informed the Board of the Legislative Policy Process by NHMA. Chair Boynton made a motion for the TA to vote. Selectman Davis seconded the motion, and it was unanimously approved.

TA O'Connor shared the new cost for Edmunds GovTech.

It was briefly discussed and decided that the Selectmen's Office will repost the advertisement for an open position on PRLAC.

Board Topics and Committee Updates

Chair Boynton stated that the Planning Board delayed working on the Master Plan until the Planning, Zoning, and Assessing Coordinator position is filled and trained. Selectman Engel believes there is no reason for the Master Plan to be delayed any longer and will invite North Country Council to the next Planning Board meeting to discuss their role in the creation of the Master Plan.

Selectman Kelly updated the Board about a meeting he attended with Ron Farnsworth regarding the Pond Rd sinkhole and reviewed potential solutions. A discussion ensued regarding further action that can be taken to correct the issue.

Consent Agenda

Selectman Davis made a motion to approve the consent agenda. Selectman Engel seconded the motion. The Regular Public Meeting Minutes and Non-Public Meeting Minutes were unanimously approved.

The roll call vote for the Joint BOS Minutes was as follows: Selectman Engel, aye; Selectman Boynton, abstained; Selectman Davis, aye; Selectman Kelly, aye.

Trustees of the Trust Funds Appointment

Selectman Davis made a motion to approve the appointment of Julie Webster as a Trustee of the Trust Funds. Selectman Engel seconded the motion, and it was unanimously approved.

Boilers

Selectman Engel made a motion to approve \$38,543.46 out of the Municipal Building Maintenance Fund for the Highway, Town Office and Fire Department Boilers. Selectman Davis seconded the motion. A discussion ensued regarding the specifics and the motion was unanimously approved.

Contracts

Selectman Davis made a motion to authorize the TA to sign all contracts for the Board of Selectmen after review and Selectman Kelly seconded the motion. The Board would like to see all major contracts before TA O'Connor signs them. The motion was unanimously approved.

HR Personnel and Policy Handbook

Selectman Davis made a motion to approve the revised HR Personnel and Policy Handbook as presented and Selectman Engel seconded the motion. Selectman Kelly had a couple of questions that the Board and TA O'Connor clarified for him. TA O'Connor recommended not voting on this that night. The Town's Attorney had read the document and TA O'Connor was looking for the Board's opinion on the Town Counsel's input. Selectman Davis requested this topic to be moved to the first August meeting, so the Board can have time to think about it and withdrew her motion. TA O'Connor shared the Council's comments that she specifically wanted the Board's opinion on.

Blair Bridge Update

TA O'Connor gave an update on the situation and listed potential solutions. Selectman Davis suggested the Board leave the Bridge alone and a discussion ensued. TA O'Connor also gave her opinion. The Board unanimously decided to no longer proceed with changes to Blair Bridge.

Cemetery Capital Reserve Fund

TA O'Connor read an explanation from the Town's Attorney regarding the situation. There was a discussion to understand the legalese and the next steps. Chair Boynton would like to start getting data from the Town Clerk/Tax

Collector and Selectman Davis clarified that they are mainly focusing on Blair Cemetery. TA O'Connor will work on the project.

Campton-Thornton Landfill Inspection

TA O'Connor clarified that the inspection takes place annually. Many of the Board Members wanted to know if there was any action that needs to be taken based on the results of the inspection. TA O'Connor stated that she will check with Thornton.

Building Inspector

TA O'Connor brought a couple of updates to the Board and Chair Boynton asked what qualifications one would need for the Building Inspector position. TA O'Connor listed the qualifications, and she also thinks it would be a part-time position. Chair Boynton would like to see data and TA O'Connor stated she can get statistics on the number of Zoning Compliance Applications and Health Officer calls for past years and this year.

Website

TA O'Connor updated the Board on the situation and stated that the Town has fallen behind on getting the new website up and running. However, she still plans for it to be ready by August 1, 2024. TA O'Connor has reached out to other Towns that use Revise and asked if they could show some employees the basics of running the website to avoid the additional charge from Revise for a second round of training. She has not heard back but will continue to keep the Board updated.

Privilege of the Floor

Selectman Davis mentioned that there will be election training on August 8, 2024, in the Community Room and had the idea to have snacks and refreshments available for the attendees. The Board agreed and TA O'Connor will check with Hannah Joyce, Town Clerk/Tax Collector, to see if she will be doing something similar.

With there being no further business, the meeting adjourned at 6:44 p.m.

Respectfully Submitted,

Michelle McCaleb, Recorder