

TOWN OF CAMPTON BOARD OF SELECTMEN

MEETING MINUTES

Monday, July 1, 2024

Board Attendees: Dan Boynton, Sharon Davis, Craig Engel, Mort Donahue, Karl Kelly

Town Employees: Kate O'Connor (TA), Michelle McCaleb (recorder)

Public Attendees: John Wray (Zoom), Ron Goggans

Chair Boynton called the meeting to order at 4:30 p.m.

Selectman Donahue made a motion to go into a non-public session in accordance with RSA 91-A:3, II (a) & (e) at 4:31 p.m. Selectman Engel seconded the motion. The roll call vote was as follows: Selectman Boynton, aye; Selectman Davis, aye; Selectman Engel, aye; Selectman Donahue, aye; Selectman Kelly, aye.

The Board came out of non-public at 4:48 p.m.

Upon a motion made by Selectman Donahue and seconded by Selectman Kelly, the Board unanimously voted to seal the non-public minutes.

Privilege of the Floor

NONE

TA's Report

TA O'Connor met with the DRA earlier that day to start the revaluation process. She will be meeting with them again next week and needs two Selectmen to attend the meeting. Selectman Davis and Selectman Kelly volunteered.

Fire Chief Defosses has been trying to get a repeater and has received a grant for this. Selectman Davis made a motion to authorize the TA to sign the SF-424 on behalf of the Board of Selectmen. Selectman Kelly seconded the motion, and it was unanimously approved.

Board Topics and Committee Updates

Selectman Davis asked about the cemetery conversation that took place at the previous Board of Selectmen meeting and TA O'Connor provided an update.

Selectman Donahue updated the Board on the Recreation Committee meeting from the week prior. He went over a couple of concerns that Kelsey Bouchard, Recreation Director, had. Selectman Davis asked about available grants for the Recreation Department and TA O'Connor doesn't think so, but she will investigate it further.

Selectman Donahue also had a concern about horse trailers going over the Bumps Bridge, even though they are over the weight limit. FedEx trucks are also driving over the bridge. There was a discussion regarding the possible options to avoid it happening in the future.

Selectman Engel stated that Michelle Moren-Grey from North Country Council will be helping with the Master Plan process.

Consent Agenda

Selectman Engel made a motion to approve the consent agenda. Chair Boynton seconded the motion, and the roll call vote was as follows: Selectman Donahue, aye; Selectman Engel, aye; Selectman Boynton, aye; Selectman Kelly, aye; Selectman Davis, abstained.

Municipal Management Software RFP

TA O'Connor reviewed the references, and the pros and cons, for each of the softwares that sent in RFPs. Lisa Vincent, Finance, HR and Welfare Coordinator, prefers Edmunds GovTech, while TA O'Connor prefers gWorks. However, it was concerning that their initial cost was significantly lower than other software companies.

There was a conversation with John Wray from Edmunds GovTech via Zoom regarding questions that the Board had for him.

Selectman Davis made a motion to move forward with Edmunds GovTech and authorize the TA to work on the cost breakdown. Selectman Engel seconded the motion.

Chair Boynton mentioned that a non-appropriation clause would need to be drawn up to include with the contract and was concerned with the pricing. Selectman Davis pointed out that in her motion, she authorized the TA to work on that.

The motion was unanimously approved.

Alarm Upgrades

Selectman Donahue made a motion to spend \$14,998 from the Municipal Building Fund for alarm upgrades. Selectman Engel seconded the motion.

TA O'Connor reviewed the upgrades and quotes that she received from JS Adams.

The roll call vote was as follows: Selectman Davis, aye; Selectman Engel, aye; Selectman Boynton, aye; Selectman Kelly, aye; Selectman Donahue, abstained.

Durgin Doors Replacement

Selectman Davis made a motion to approve the removal of up to \$12,580 from the Municipal Building Fund for the Durgin doors replacement. Selectman Engel seconded the motion.

TA O'Connor reviewed the proposal and quote from Granite State Glass.

The motion was unanimously approved.

Solar Panels

Selectman Donahue made a motion to approve Revision as the solar vendor for the NH Municipal Solar Grant for rooftop/ground mount solar. Chair Boynton seconded the motion.

TA O'Connor gave an overview of the proposal, and the Board discussed the differences between ground mounted and rooftop mounted solar panels. The Board ultimately decided with rooftop mounted solar panels. The roof will need to be inspected prior to installation of the solar panels.

The motion was unanimously approved.

Blair Bridge

TA O'Connor explained the company refused to do the work that the Board had decided on, but instead recommended metal bars. The Board was concerned about the appearance of the bridge if metal bars were installed. Other options were discussed, and TA O'Connor will reach out to NH DOT about possible ideas.

HR Personnel and Policy Handbook

TA O'Connor gave an overview of revisions made. Selectman Davis requested a change that includes the Police Chief and Fire Chief to work with the media in emergency situations. Selectman Davis pointed out that a labor attorney normally reviews the document before approval from the Board of Selectmen.

Holidays

Kate reviewed the comparison of time off for holidays between Campton, other Towns, the Federal Government, and the State Government. TA O'Connor pointed out that Campton is on par with everyone else in this manner.

Privilege of the Floor

NONE

With there being no further business, the meeting adjourned at 6:43 p.m.

Respectfully Submitted,

Michelle McCaleb, Recorder