

TOWN OF CAMPTON BOARD OF SELECTMEN

MEETING MINUTES

Monday June 17, 2024

Board Attendees: Dan Boynton, Craig Engel, Mort Donahue, Karl Kelly

Absent: Sharon Davis

Town Employees: Kate O'Connor, Town Administrator, Michelle McCaleb (recorder), John Timson, Sexton, Daniel Defosses, Fire Chief, Kevin Foss, Police Chief, Russell Perry, Police Department

Public Attendees: Nick Castel, Ron Goggans, Lisa Vincent (Zoom), Amanda Perry

Call to Order: Chair Boynton opened the meeting at 4:30 p.m.

Selectman Donahue made a motion to go into a non-public session in accordance with RSA 91-A:3, II at 4:31p.m. Selectman Engel seconded the motion. The roll call vote was as follows: Selectman Engel, aye; Selectman Donahue, aye; Selectman Boynton, aye; Selectman Kelly, aye.

The Board came out of non-public at 4:49 p.m.

Upon a motion made by Selectman Engel and seconded by Selectman Donahue, the Board unanimously voted to seal the non-public minutes.

Police Department Pinning Ceremony

Police Chief Kevin Foss introduced Russell Perry, the new Police Department Officer. Chair Boynton swore in Officer Perry and Chief Foss introduced Officer Perry to the Board of Selectmen.

12 Southmayd Rd – Nick Castel

Nick Castel would like to acquire a small piece of land from the Town and presented an overview of his proposal. Mr. Castel requested a conditional agreement from the Town that the Board deed him the property, subject to the Planning Board's approval of his site plan review. The piece of land Mr. Castel would like to acquire would primarily be used for parking. His plan is to create five or six (total) 55+ apartments. Chief Boynton wanted to think about Mr. Castel's proposal, discuss it with the other Board members, and get feedback from the Planning Board before any approval from the Board of Selectmen. They recommended he speak with the Planning Board directly.

Trustees of the Cemetery Discussion

TA O'Connor explained to John Timson, Sexton, that the RSA statute changed as of 1994 which states the Sexton position is appointed and supervised by the Trustees of the Cemetery, which are elected. The Board of Selectmen could also serve as the Trustees of the Cemetery, but everything has to be put forward to the town as a warrant article in March. They collectively decided to table

the discussion until Selectmen Davis could be involved to make a formal decision. There was a discussion regarding Mr. Timson's billing and overtime.

Privilege of the Floor

NONE

TA's and Department Heads' Reports

There were no questions or comments from the Board members.

Board Topics and Committee Updates

Selectman Engel updated the Board and stated there is an RSA that can hold homeowners responsible for replacing culverts for driveway permits. Selectman Kelly stated that culverts were discussed in the Roads Committee meeting and the CIP Committee visited the Fire Department during their last meeting.

Consent Agenda

Selectmen Donahue made a motion to approve the consent agenda. Selectman Engel seconded the motion, and it was unanimously approved.

LSCCD Appointments

Selectman Engel made a motion to appoint Donna Hiltz to the LSCCD Committee for a 1-year term. Selectman Donahue seconded the motion, and it was unanimously approved.

Emergency Management Director and Certificate of Occupancy

TA O'Connor and Fire Chief Defosses explained the issue of not having a building inspector and Chief Defosses gave a couple examples of hazards he has seen. There was a discussion about further revisiting the position. Chair Boynton would like to see data; TA O'Connor will continue to collect data and present it at the budget presentation.

Selectman Donahue made a motion to appoint Karl Kelly as the Emergency Management Director. Selectman Engel seconded the motion, and it was unanimously approved. There was a discussion about the Emergency Management Plan.

Rules of Procedure

Chair Boynton would like Rule 2: Board of Selectmen Meeting – Day/Time to include the possibility of the meeting day to be changed, in addition to the time. Selectman Donahue made a motion to approve the Rules of Procedure for the Board of Selectmen and Selectman Kelly seconded the motion. Chair Boynton made a motion to approve the amendment made to Rule 2: Board of Selectmen Meeting – Day/Time. Selectman Engel seconded the motion, and it was unanimously approved.

July Meeting Move

TA O'Connor requested that the Board of Selectmen move the scheduled July 15th meeting to July 22nd due to her being on medical leave during that time. Selectman Kelly made a motion to approve moving the July 15, 2024, meeting to July 22, 2024. Selectman Donahue seconded the motion, and it was unanimously approved.

Budget Calendar

TA O'Connor presented the updated Budget Calendar based on the changes made during the June 3, 2024, Board of Selectmen meeting.

Town Meeting Change Survey Results

TA O'Connor presented the results from the Annual Town Meeting Survey. The Board agreed to continue the survey throughout the summer but create it through a different platform.

Non-Profit Request

TA O'Connor explained that a craft group reached out to her requesting to use the Community Room, however, the craft group meets after hours and there is no one to lock and unlock the doors for them. Lisa Vincent stated that in the past, the Town has not opened the Community Room to outside groups, regardless of their purpose. TA O'Connor suggested creating a Facility Policy for the Community Room and she will look into similar policies from surrounding Towns. Lisa Vincent also mentioned that there is an issue with the two meeting calendars, where things are crossing over because they are being put on one calendar and not the other. The Board decided to remove the physical calendar from the room, so there is no confusion. Room requests will need to be made through Michelle McCaleb.

TA Evaluations

Selectman Donahue favors Raymond and Gilford's Evaluation Forms. Selectman Engel would like to see definitions and TA O'Connor stated she is working on that. There was a discussion regarding the evaluation and step program process.

Privilege of the Floor

Chair Boynton read an anonymous letter that the Board of Selectmen had received about improving the appearance of Blair Cemetery and stated that he would like to see it on the agenda for their next meeting.

With there being no further business, the meeting adjourned at 6:35 p.m.

Respectfully Submitted,

Michelle McCaleb, Recorder