

## TOWN OF CAMPTON

### FULL-TIME: Planning, Zoning, and Assessing Coordinator

The Town of Campton is accepting applications for the position of Planning, Zoning and Assessing Coordinator. Reporting to the Town Administrator, the Coordinator works with the town's assessment company on items such as abatement applications and current use, assisting the Planning and Zoning Boards with meetings and legislative changes, and administrative work that requires a thorough understanding of department operations, such as exemptions and permitting.

The ideal candidate will have excellent customer service and organizational skills. A minimum of an associate's degree (bachelor's preferred) in administration, business, or related field and/or five years of progressive responsible related experience.

Salary range: \$22.66 to \$29.66 per hour depending on experience. Benefits include health, dental, generous paid time off, retirement benefits and more! This is a year-round full-time position approximating 40 hours per week.

A complete job description and employment application is available on our website at [www.camptonnh.org](http://www.camptonnh.org).

Applications, the Ad, & Job Description are available on the Town's website at [www.camptonnh.org](http://www.camptonnh.org) under Employment Opportunities. Applications are to be returned to the Town Administrator, Kate O'Connor, 12 Gearty Way, Campton NH 03223.

Applications will be accepted until the position is filled.