

## CAMPTON BOARD OF SELECTMEN

### MEETING MINUTES

Monday, June 3, 2024

Board Attendees: Dan Boynton, Craig Engel, Mort Donahue, Sharon Davis, Karl Kelly

Town Employees: Kate O'Connor, Michelle McCaleb (recorder), Ron Farnsworth, Daniel Defosses

Public Attendees: Jack Letvinchuk (Zoom), Ron Goggans

Call to Order: Chair Boynton opened the meeting at 4:30 p.m.

Selectman Engel made a motion to go into a non-public session in accordance with RSA 91-A:3, II (c) at 4:31p.m. Selectman Donahue seconded the motion. The roll call vote was as follows: Selectman Engel, aye; Selectman Donahue, aye; Selectman Boynton, aye; Selectman Davis, aye; Selectman Kelly, aye.

The Board came out of non-public at 4:52 p.m.

Upon a motion made by Selectman Davis and seconded by Selectman Donahue, the Board unanimously voted to seal the non-public minutes.

#### **Privilege of the Floor**

NONE

#### **TA's Report**

Chair Boynton commented on the progress with FEMA and asked about a timeline. TA O'Connor responded that they have 60 days from the first meeting to get FEMA all requested information. After FEMA has received the documentation, they review everything. TA O'Connor also pointed out that in the future, there should be a discussion comparing the amount of time working with FEMA and the amount of money the Town will receive from FEMA. In some situations, the reimbursement from FEMA might not be greater than or equal the amount of time it took TA O'Connor and others to prepare everything. Chair Boynton asked about an updated spreadsheet reflecting Trust Fund money. TA O'Connor stated she is working on it and will be contacting DRA in the near future regarding the names of the funds in the DRA portal versus the spreadsheet.

## **Board Topics and Committee Updates**

Selectman Davis asked when calcium chloride will be put down. Ron Farnsworth (Road Agent) responded June 17<sup>th</sup>.

Selectman Davis also shared that her plants are getting stolen at the Cemetery. TA O'Connor will mention it to John Timson (Cemetery Sexton).

Selectman Donahue asked Road Agent Farnsworth about culvert flushing. Road Agent Farnsworth responded they haven't been able to match up their schedules with the Fire Department, as they need some of their equipment.

Selectman Donahue asked TA O'Connor if she had an update on a 91:A request. TA O'Connor had not heard anything, but stated she will reach out to NHMA for an update.

Selectman Kelly asked Road Agent Farnsworth about replacing existing driveway culverts and there was a discussion that followed regarding new and existing driveway culverts and creating a policy and process for enforcement. TA O'Connor will look into it and the topic has been referred to the Roads Committee.

## **Consent Agenda**

Selectman Engel made a motion to approve the consent agenda. Selectman Davis seconded the motion, and it was unanimously approved.

## **LSCCD Appointments**

Selectman Davis made a motion to appoint Carol Lenahan, Ron Goggans, Mary O'Brien, Kelly Wieser, and Jade Hartsgrove to the LSCCD Committee. Selectman Engel seconded the motion, and it was unanimously approved.

Selectman Davis made a motion to make the LSCCD Committee a committee of nine (9) with the first charge being to provide a recommendation on whether the town should take oversight of the lights and sidewalks. Selectman Donahue seconded the motion, and it was unanimously approved.

It was decided by the Board of Selectmen that Ron Goggans and Carol Lenahan would serve a 3-year term, Mary O'Brien and Kelly Wieser would serve a 2-year term, and Jade Hartsgrove would serve a 1-year term on the LSCCD Committee.

## **Blair Bridge**

TA O'Connor gave overview of a meeting with Ron Farnsworth (Road Agent) and NHDOT. The NHDOT suggested 2 options: a restrictor bar and/or reducing the portal on the bridge. Chair Boynton recommended starting with the portal and it was agreed upon that there is money in the Durgin Fund or Bridge Reconstruction Fund. TA O'Connor will get a quote for the portal and reviewed the Bridge Inspection Report. The Board authorized TA O'Connor to contact Stanley Graton for a portal quote.

### **Fire Department Vehicle Exhaust System**

Fire Chief Dan Defosses explained the proposed project, using grant funds, and reviewed the quotes he received. One company included electrical work, the others did not. Chief Defosses also explained the difference between pneumatic and magnetic systems. He pointed out the Fire Department was preferable to the magnetic system. The vehicle exhaust system has a lifetime of up to 20 years, a warranty of 5-10 years (depending on the selected company), and maintenance includes checking the fan and cleaning the magnetic part annually.

Selectman Davis made a motion to approve Air Cleaning Specialist for the Fire Department Vehicle Exhaust System for a total of \$41,200.00. Selectman Donahue seconded the motion, and it was unanimously approved.

Chief Defosses updated the Board on a new purchase of a gear extractor from the Gilford Fire Department. He will now have one at each station.

### **Juneteenth**

Selectman Engel made a motion to recognize Juneteenth as a Federal holiday. Selectman Donahue seconded the motion, and it was unanimously approved.

Selectman Davis was concerned the Town recognizes too many holidays and inquired about taking one away. There was a discussion regarding the possibility of taking some holidays away or making some holidays floating holidays. Selectman Davis had an idea to ask employees for their opinion through a survey.

### **Rules of Procedure**

Chair Boynton would like all of the members of the Board to review the agenda, not just the Chair. If other members have requests or changes, they would like to see, they can funnel it through the Chair, and the Chair can have a conversation with TA O'Connor about it.

TA O'Connor had concerns regarding this idea – they already use the spreadsheet for agenda requests and it introduces a time constraint with getting the packets out to the Board members by the deadline. The Board agreed to use the agenda request spreadsheet.

There was a discussion regarding the procedure for nominating and appointing volunteer citizens for single and multiple vacancies. Ron Goggans pointed out that it seems like if there are multiple seats open, it is done as a nomination process, as opposed to a single vacancy which is done as an election process. Selectman Engel likes the Volunteer Application Form from NHMA to be used to understand the qualifications of those applying for volunteer positions. Selectman Davis would like to table the discussion so she can come up with the proper wording, and then bring it back to the Board for review. Chair Boynton would like to change the wording on motions to read: motion, second, discussion, vote.

### **Draft Budget Calendar**

TA O'Connor reviewed the new calendar she created for budget season. Following a discussion regarding the options, the Board agreed to start meetings at 3:30 p.m. during Budget Season with the first hour dedicated to a Budget Work Session. TA O'Connor will rearrange the schedule and present it to the Board for review at the next meeting.

### **Priorities**

TA O'Connor reviewed the documents she created compartmentalizing each of the Board member's requests. She pointed out that the Master Plan, staffing, and the LSCCD Committee were consistent among multiple Board members as their top three priorities.

### **TA Evaluations**

TA O'Connor had reached out to towns similar to Campton to get an idea of their process and she reviewed the documents showcasing their responses. The Board stated they would review and provide feedback at the next meeting.

### **Privilege of the Floor**

TA O'Connor gave the Board an update regarding a joint meeting with Thornton on June 12<sup>th</sup> at 5:00 p.m.

With there being no further business, the meeting adjourned at 6:33 p.m.

Respectfully Submitted,

Michelle McCaleb, Recorder