

## CAMPTON BOARD OF SELECTMEN

### MEETING MINUTES

Monday, May 6, 2024

Board Attendees: Dan Boynton, Craig Engel, Mort Donahue, Sharon Davis

Town Employees: Kate O'Connor, Michelle McCaleb (recorder), Ron Farnsworth, Matt Abear

Public Attendees: Lisa Vincent, Carol Lenahan, Sue Fallon, Camryn Bain, Robert Bain

#### **Public Hearing**

Selectman Engel made a motion to call the public hearing to order at 4:31 pm. Selectman Donahue seconded the motion and it was unanimously approved. Chair Boynton and TA O'Connor briefly explained the reason for holding the public hearing. There were no comments from the public. Selectman Davis made a motion to close the public hearing at 4:34 p.m. Selectman Engel seconded the motion and it was unanimously approved.

#### **Regular Meeting**

Chair Boynton opened the meeting at 4:35 p.m.

Selectman Davis made a motion to recommend the removal of the items listed in blue from the Campton Village Precinct. Selectman Donahue seconded the motion and it was unanimously approved.

Selectman Davis made a motion to go into a non-public session in accordance with RSA 91-A:3, II (c) at 4:38 p.m. Selectman Engel seconded the motion. The roll call vote was as follows: Selectman Engel, aye; Selectman Donahue, aye; Selectman Boynton, aye; Selectman Davis, aye.

The Board came out of non-public at 5:00 p.m.

Upon a motion made by Selectman Engel and seconded by Selectman Davis, the Board unanimously voted to seal the non-public minutes.

#### **Robert Bain Road Discussion**

Robert Bain, Campton resident of Spring Hill Road, stated that the road is getting progressively worse. He stated that some culverts are clogged, there is a lot of standing water, and erosion going into the roads. Spring Hill Road and Orchard Street are not on the 5-Year Road Plan. Chair Boynton stated that Mr. Bain's concern will be referred to the Road Committee. Ron Farnsworth, Campton Road Agent, stated that they are trying to get to the roads in that area, however it has been raining and they haven't been able to grade the roads yet.

#### **Privilege of the Floor**

Sue Fallon expressed her concerns about Orchard Street. Chair Boynton stated that something similar happened in the past and there was not much luck with holding the company accountable. He will also have TA O'Connor reach out to the Town's Attorney regarding a possible solution for future situations.

## **TA's Report**

TA O'Connor summarized her monthly report and spoke on upcoming trainings that she will be attending.

## **Board Topics and Committee Updates**

Chair Boynton mentioned that the Community Power Committee does not appear on the Committee Members and Terms document and asked for it to be updated to include that committee.

## **Consent Agenda**

Selectman Davis had a revision to make to the minutes. She stated that Stephanie Osborne's last name is spelled incorrectly. In the minutes, it is spelt with a "U", however her last name is not spelled with a "U". Selectman Donahue made a motion to approve the consent agenda. Selectman Engel seconded the motion and it was unanimously approved.

## **Campus Design**

Selectman Davis made a motion to approve moving forward with hiring Dennis Mire P.A. The Architects to design the Town Municipal Campus. Selectman Engel seconded the motion and it was unanimously approved. Chair Boynton is hesitant because he doesn't think an RFP was sent out. Sharon stated he is familiar with the project and knows the building very well, having worked on it before. TA O'Connor will reach out to Dennis Mire and ask for a formal contract.

## **Recreation Department Request**

Selectman Davis made a motion to approve the Recreation Department's request to use the meeting room for an adult yoga program on Wednesday evenings during the summer. Selectman Engel seconded the motion and it was unanimously approved.

## **Committees**

TA O'Connor went over some rules and guidelines regarding committee procedure that she had learned from NHMA. There was a discussion about removing the HR and Policy Committees. Selectman Davis made a motion to remove the HR and Policy Committees as Committees. Selectman Engel seconded the motion and it was unanimously approved. There was a discussion about combining some of the Committees. The original idea was to have CIP oversee the Roads, Campus Design, Charette, and Lights and Sidewalks Committees. However, the current idea is to combine CIP, Campus Design and Roads Committees, and also combine Charette and Lights and Sidewalks Committees. It was decided that this topic would be moved to the next meeting (May 20<sup>th</sup>) so the Board members could have a little more time to think about it. TA O'Connor mentioned that the Board of Selectmen have a quorum on the Roads Committee, which is against the NHMA guidelines. This will also be moved to the May 20<sup>th</sup> meeting, so Selectman Kelly can contribute to the conversation. The Board of Selectmen will conduct walkthroughs of each department again in September of 2024.

## **Rules of Procedure**

Selectman Davis and Chair Boynton discussed some changes that she would make to the Rules of Procedure document. The Board of Selectmen and TA O'Connor will continue to edit the document so it more accurately reflects the Town of Campton.

### **Trustees of the Trust Fund**

Selectman Davis made a motion to allow TA O'Connor to post the open Interim Trustees of the Trust Fund position. Selectman Donahue seconded the motion and it was unanimously approved.

### **Town Meeting Date Change**

There was a discussion regarding the pros and cons of changing the date of Town Meeting to a Saturday as opposed to a Wednesday. The Board members agreed that it is important to get input and feedback from the residents. TA O'Connor will reach out to Attorney Tanguay for guidance on the necessary steps to take to make this possible.

### **Priorities**

TA O'Connor is looking at creating smaller spreadsheets over shorter periods of time instead of long spreadsheets over many years. She is also overwhelmed with the amount of ideas that the Board of Selectmen have and is looking at organizing it in a way that is possible to make headway on. TA O'Connor is requesting the Board members to email her with their top 3 priorities. She will then compile a list of the information she receives and bring it an upcoming meeting.

### **Community Power**

TA O'Connor needed Chair Boynton to sign the Community Power Contract.

### **Campton Historical Society**

There were no comments from the Board.

### **Privilege of the Floor**

NONE

With there being no further business, the meeting adjourned at 6:45 p.m.

Respectfully Submitted,

Michelle McCaleb, Recorder