

Capital Improvements Plan Committee

Minutes

December 13, 2023

The Campton Capital Improvement Plan Committee met in the Community Room to hold their monthly meeting on Wednesday, December 13, 2023, at 1:00 PM. Member Bill Frye, Vice Chair Jack Letvinchuk, Member Jim Butler, Member Mort Donahue, and Chair Karl Kelly were attendees. Also present was Town Administrator Corey Davenport. There were no members of the public on Zoom.

Chair Karl Kelly called the meeting to order at 1:05 PM.

Minutes Review

The Committee reviewed the minutes from the November 8, 2023 meeting. Vice Chair Letvinchuk motioned to approve the minutes, and Member Frye seconded that motion. The Committee voted unanimously in favor.

Matrix Review and Approval

The Committee looked at the final version of the CIP Matrix. Corey discussed the minor changes that he made to the matrix. He told the Committee that he had more accurately depicted the years in which the Fire Department vehicles would be bought. He told the Committee that the first fire engine would be delivered in early 2024, and the new large engine would be delivered in 2025. Corey told the Committee that the equipment would be paid for upon delivery, and the matrix now shows that. He also mentioned that the new ambulance would need to be ordered next year, but he was unsure how long the delivery time would be. He said he left the estimated cost in 2024, although he expected that the ambulance would not be delivered until 2025.

The Committee had a question about the amount of road infrastructure that was shown on the matrix. Corey said he had brought the cost back down to what was recommended. The Committee agreed, but Member Butler pointed out that the 2024 amount was listed at \$260,000 when the Committee had just recommended \$250,000 at the last meeting. Corey agreed and said he would make those changes to reflect the most recent recommendation. The Committee then discussed the status of the road projects and how much money would be needed. The Committee requested a plan be presented in future meetings, specifically for next year, so an accurate amount could be raised to cover the expenses. Member Donahue explained to the Committee the reasoning behind the \$750,000 last year and the formulation of a step-by-step plan. The Select Board is taking all of the information in that they can to determine the best course of action in the future. Member Donahue agreed that the Select Board wanted and was attempting to develop a detailed plan. The Committee was happy with the matrix as presented with the minor changes discussed.

Committee Concerns & Directives

Member Mort Donahue: He wanted to apologize for missing a few meetings over the last few months. He discussed his busy work life with the Committee. Corey also indicated that the meeting in November was missed due to a missed email. The Committee expressed their appreciation for Member Donahue's apology and honesty.

Privilege of the floor:

There were no members of the public present.

With no further business, the meeting was adjourned at 1:25 PM.

Respectfully,

Corey Davenport

Town Administrator