

CAMPTON BOARD OF SELECTMEN

MEETING MINUTES

Monday, January 15, 2024

Select Board attendees: Sharon Davis, Craig Engel, Dan Boynton, Mort Donahue, Nik Coates

Lisa Vincent, Finance Coordinator, was also present.

Call to order: Chair Davis opened the meeting at 4:30 p.m.

The purpose of the meeting was a budget work session in preparation for the January 29th budget public hearing.

The Selectmen reviewed the budget section by section.

It was the consensus of the Board with regards to 4195-006, Cemetery Planning/Plot Layout, with an estimated cost of \$10,000.00, to delay the project until 2025 as no estimate of cost has been sought from a vendor yet. During 2024, an RFP will be developed and advertised in a manner that the Board will have a bid that can be used for the 2025 budget.

There was discussion of the report from the Campus Design Committee and the immediate need for the installation of a ventilation system in the Fire Station building on Route 49. It was the consensus of the Board to increase 4900-005, Municipal Building Capital Reserve Fund, by \$20,000.00 in order to be sure there are enough funds to cover the cost of the installation of a new ventilation system throughout the Fire Station.

It was agreed that each Selectman would cover the different sections of the budget as follows:

Selectman Davis - 4130 - Selectmen and Section 4140 - Town Clerk/Tax Collector

Selectman Coates – 4150 - Executive Administration, 4152 - Assessing Services, 4153- Legal Expenses, 4158 - Personnel Administration

Selectman Donahue- 4191 – Planning Board, 4192 – Zoning Board

Selectman Boynton – 4194 – General Government Buildings, 4195 – Cemetery and 4196 – Insurance

Selectman Engel - 4197 – Advertising & Regional Assoc., 4199- Other General Government, 4199 – Walking Town Boundary Lines, 4210 – Police Department

Selectman Donahue – 4220 – Fire Department, 4220-091 – Lakes Region Mutual Aid, 4220-006 – Forest Fires, 4290- Emergency Management, 4290-002 Signs, Posts, 911

Selectman Engel - 4312 – Highway Department

Selectman Boynton – 4313 – Hydrant Rental, 4323 – Solid Waste & Landfill Admin, 4323-002 & 003 –
(Landfill) Pemi-Baker Solid Waste District & Testing of Waste Water, 4332 – Beebe
River Utilities

Selectman Coates - 4415 – Health Agencies, 4442 – Welfare, 4449 – Other Welfare

Selectman Engel - 4520 – Parks & Rec

Selectman Davis - 4550 – Library

Selectman Donahue – 4583 – Patriotic Purposes

Selectman Coates - 4611 – Conservation Commission

Selectman Davis - 4711 001 through 005 – Long Term Debt-Principal, 4721 – Long Term Debt-Interest,
plus 4721-005 TAN interest, 4900 – Capital Reserve Funds and Capital Reserve
Funds Funded by undesignated Fund Balance and continue through warrant article
sections to the end of the budget.

There was general discussion with regards to the new Town Administrator search and progress to date.

Chair Davis adjourned the meeting at 5:53 p.m.

Respectfully submitted,

Sharon L. Davis, Recorder