

Campton Conservation Commission
Minutes - November 1, 2023
7:00pm, Campton Municipal Building
Chair: Bill Copeland

Commissioners: Jane Kellogg, Jim Butler, Janet Lucas, Rebecca Steeves and Bill Copeland.
Public: Clement (Clint) Lane and Terry Lawson.

Called to order at 7:03pm.

1. Approve October minutes - *Jane moved, Janet seconded - approved.*
2. Updates/report of steps taken on conservation properties since last meeting:
 - a. BWNA: Trail guide and closing of parking lot: *Jess met with the BWNA neighbor who is working with her and now is waiting to hear back to continue. Jane will put up signs and cable for winter closure at the parking lot when snow is on the ground.*
 - b. PCP:
 - i. *Mowing: Tim Harvey mowed for us - thank you!! Jim will follow up with the \$200 reimbursement; Bill made a motion to pay from the Conservation budget, Janet seconded - approved. Clint Lane offered to move some stones near the corner to help with mowing in the future, and he trimmed some shrubs. He'll clean out the drainage ditch. Terry has also tidied up a bit too and offered a backhoe if needed in future. We appreciate their help as neighbors of PCP.*
 - ii. *Update on Forestry Management/Timber Harvest Plan - Jane reported that Steve Shaughnessy is presently working to develop a timber plan for PCP. We expect to receive it in November. Discussion about the possibilities, Terry and Clement would like to be kept updated on the project as they are abutting neighbors.*
 - iii. *Motion to change the \$800 to Shaughnessey for the Forest Plan to be 100% from Conservation Fund, rather than Conservation budget per town recommendation. Jim made a motion for 100% of the \$800 be taken out of the CF; Bill seconded - approved.*
 - iv. *November event -Veteren's 10K fun run, sponsored by the Karate Club. Parking and other needs - all set for Saturday, Nov. 11 from 9-10am.*
 - c. WBBF
 - i. *Wood header for kiosk; Jim and Ron Reynolds installed the header that Dick Osborne made. In spring, we will evaluate the sign to see how it holds up over winter. Earlier estimates from Marvel Signs of \$262 could be spent from the budget if needed.*
 - ii. *Motion to change the approved \$650 WBBF signs to come from Conservation Budget, rather than the Conservation Fund (actual cost \$260.71) and pay Jim Butler \$44.71 for posts and MegaPrint \$216 for signs. - Jim made a motion to change the reimbursement for Jim Butler and MegaPrint to come out of the Conservation Budget, Bill seconded - approved. Jim made a motion to approve the \$44.71 to reimburse him and \$216 to MegaPrint from the budget, Bill seconded - approved.*

- iii. Walk at WBBF for town employees & Select Board (10/25) *Dan, Lisa, Jade and her son, and Corey walked the property with a few commissioners. Future walks were discussed. Discussion about our winter tracking walk. We will make a point to directly invite them to our walks. New Town calendar - we should get our events to Corey to post on this.*
- iv. Wood chips around kiosk; *Janet can get a chipper and a few folks will do that on Friday the 10th.*
- v. Snowmobile club said they would put up a "Share the Trail" sign at our last Lands Management meeting. *Jess will follow up.*

3. Other

- a. Intent to cut applications; Bill developed a checklist to help evaluate these applications. *Some discussion about our potential to ask questions and provide information about each project; will try to attend the SB meetings when an intent is on the agenda.*
 - b. Action items/planning with Campton Recreation Department. *After the October meeting when the director attended our meeting, we stand ready to collaborate when we hear back from her about potential collaborations. Keep her in the loop on future events.*
 - c. Select board to meet on CCC Budget on Nov 6 at 4:45pm -Jane, Jim will attend.
 - d. Motion to pay Janet Lucas and Jim Butler \$60 each from Conservation Budget for reimbursement of NHACC Annual Meeting - *Jim made a motion, Jane seconded - approved.*
 - e. Bill from NHACC for 2024 membership *received. It is in our proposed budget and will get paid after budget approval at Town Meeting. Jim will hold on to it.*
 - f. Finance items - Jim: Conservation Fund Ledger (updated), Conservation Budget Ledger (new), LUCT (updated). *Discuss LUCT. - Jim balanced the digital version of the CF ledger with the actual CF checkbook that the town uses. He did the same for the commission budget. Jim is also following up with the LUCT from 2022 that is owed to the commission. \$1950 was our budget for this year and we anticipate we will spend all but \$65 by the end of the year. The Budget Hearing is scheduled for Monday, Nov. 6 at 4:45pm to present our budget; Jane and Jim will attend on our behalf.*
4. Invasives Species Subcommittee update - Year 1 activities and Year 2 goals (Janet/Bill/Jim) - *Met on Oct. 11 to check in on mapping and goals; done some mapping of Japanese Knotweed infestations and will continue in spring and hopefully complete then (using mapping tool EDDMapS); discussed possible partnerships with homeowners (and prioritize these), creating a report about Japanese knotweed for town meeting/public use; create a guide for the Campton Road Crews for how to manage knotweed, and contact NHDOT about possible herbicide application on state roads in town. In the last year, the group has met with mapping and an invasive plant specialist, researched best practices for controlling and eliminating Japanese Knotweed and hoping to distribute info to landowners. Jess asked if some of these guides already exist; suggested the Road Scholar training by NH DOT. The committee will get some info together to put into the town report.*
5. New Business:
- a. Web site: Jim has added a new section for Intent to Cut under Conservation Resources; Please review for wording and suggestions. - *It's under Resources.*

- b. Web site: Creating a web page of previous commissioners? Name, years served, and a short description of each member? Who can compile this? - *Jess has started this and Janet added some names; Jess will type up and circulate.*
- c. Discuss sending postcard to property owners about Intent to cut application and Forestry Best Practices Guide, with links to our website for information. - *Good idea, but we probably couldn't get it to the landowner in a timely manner.*
- d. Town Meeting 2024 - Instead of Invasives pamphlet for Town Meeting, Corey said we could do a one- or two-page color write-up to be included in the Town Report; discuss specifics - *see above.*
- e. Barry Camp; Due date? Who will manage the process? - *Shannon will be heading this up, Rebecca will be the CCC liaison.*
- f. Need to develop a pro's and con's document regarding the proposed dredging of Campton Pond. *Janet suggested getting info from PRLAC about dredging permits, etc. Jess also has a contact for a wetland specialist she can contact, and she suggested getting input from trout folks. Discussion about complications around permitting through NHDES, ownership by WMNF, water needs of the Campton Precinct, etc. Discussion around our role to stick mainly to environmental and natural resource pros and cons. Jess will draft a list after gathering some info and others can add to it.*
- g. Updated Wetlands Permit rules received recently. These are visible on our Wetlands Permit page (first link - permit assistance <http://www.camptonconservation.org/wetlands>).
- h. New thank you notes needed; Jim looking into; pictures from each conservation property. *We could pick different pictures from each of the 3 properties and he estimates about \$100 for a bunch.*
- i. 5-foot stakes for WBBF plowing. Dipped for \$2.25, or plain in lot of 25 for \$36 - need 12; *Jane will pick up a pack of 25 and get them to Jim. They can be installed next Friday (Nov 10th) in conjunction with chipper work. Jim made a motion to use \$36 out of the budget for stakes, Janet seconded - approved.*
- j. Other new business. None.

6. Old Business/Updates

- a. November 20th at 7PM Jane will be giving a Presentation on Conservation at the Campton Historical Society. Session will be recorded for our website also.- *Commissioners will be present, Jim will record.*
https://camptonhistorical.org/wp-content/uploads/2023/07/November_2023_Program.pdf
- b. Administrative - Notice of Public Meeting must be 24 hours in advance and Sundays and Holidays don't count. We are to send our agendas and minutes to Jade - *We will circulate the agenda on Friday for additions, etc. Rebecca will send it to Jade by Monday morning to be posted.*
- c. WBBF parking lot - Town is going to continue to pay for plowing.
- d. Discuss adding an additional board member to fill Shannon's spot; also ideas to sign up alternates. - *Hope should be coming on so we will be set for commissioners; still looking for a new financial person.*
- e. Some progress being made on setting up CCC with a OneDrive account to replace our Google Drive - *Jim is in touch with Corey about this and will keep us posted.*

- f. NH State Parks Recreational Trails Program Grants opens for 2024 in April. Any thoughts on reconsider?
<https://www.nhstateparks.org/find-parks-trails/find-trails-maps-clubs/grants/recreational-trails-program> - *Jane will look at the grant info a bit more closely and we may revisit later. Janet mentioned there are also State Conservation grants available.*
7. Incoming Mail - *A thank you from one of the students who attended Barry Camp. Jess will pass along to Shannon.*
8. Other

Next meeting: Wednesday, December 6th. Chairperson: Jane

Adjourned at 9:24pm.