

CAMPTON BOARD OF SELECTMEN

MEETING MINUTES

Tuesday, October 02, 2023

Board attendees: Chair, Sharon Davis, Selectman, Craig Engel, Selectman, Mort Donahue, and Selectman, Dan Boynton

At the Zoom: Vice-Chair, Nik Coates, was present.

Public attendees: Town Administrator, Corey Davenport, Minutes Recorder, Natasha Egger, Road agents Ron Farnsworth and Matt Abear, Fire Chief Dan Defosses, and Ian Halm from Thornton Fire Department.

Call to order: Vice-Chair Davis opened the meeting at 5:37 p.m.

Chair Engel announced that he will be stepping down from the Chair position starting immediately for personal reasons. Selectman Donahue motioned to elect Sharon Davis as Chair and Selectman Coates seconded that motion. The roll call was as follows: Selectman Engel, aye, Selectman Boynton, Aye, Vice-Chair, Coates aye and Selectman Donahue, aye and Chair Davis, aye.

Chair Davis motioned to elect Selectman Coates as Vice-Chair and Selectman Donahue seconded that motion. The roll call was as follows: Selectman Engel, aye, Selectman Boynton, Aye, Vice Chair, Coates aye and Selectman Donahue, aye and Chair Davis, aye.

Chair Davis announced that ex-Chair Engel will also be stepping down from the HR Committee as well. Chair Davis motioned to appoint Vice Chair Coates to the HR Committee and Selectman Boynton seconded that motion. Roll call was as follows: Selectman Engel, aye, Selectman Boynton, aye, Selectman Donahue, aye, Chair Davis, aye and Vice-Chair, Coates, aye.

1. Selectman Work Session:

a. Initial Budget Review: Corey had included the initial budget for 2024. At the last meeting, Corey went over the step program and the Board had asked him to information as to the future costs of the step program, cola, and health insurance. Corey still did not have figures for health insurance. He hopes to have those figures for the next meeting. Corey explained that his figures of the 3% for the step program along with 2% for cola are factored into the budget currently.

Vice Chair Coates recommended increasing the Training/Professional Development line to \$3500.00. He would like Corey to attend the annual training provided by the (ICMA) International County Managers Association. This training is for municipal administrators, city and town managers. This increase Nik proposed would cover membership and the conference fees. This membership also offers retirement

plans that he could participate in if he chooses. Corey projects the budget to have an overall increase of 7%.

Departure Early from the meeting: Selectman Boynton departed the meeting at 5:45 p.m.

b. Road Discussion: In the last meeting, Selectman Boynton requested to set aside time to discuss road issues. Corey explained that the original contractor who was to do the roads this summer is no longer available to do the work. The highway department will now be doing the grading and putting down gravel on the roads. The highway department is currently working on Lower Beech Rd. Ron explained that he presently is putting a 4 % grade down on all the roads. Ron mentioned that they are having difficulties with debris in the ditches on the windrow. Ron suggested that the highway department could utilize a blower, that would help his team. Vice Chair Coates disputed the way the highway department grades the roads and stressed that the grading process is not working well anymore. The ViceChair advised the Board that the highway department needs more training and recommended that Corey review the budget with finance to find money for a blower for Ron. The ViceChair Coates requested that Corey present a projected budget for the end of the year to the Board at the next meeting.

2. Administrative Tasks:

a. Consent Agenda

- September 05, 2023, Non-Public Minutes
- September 18, 2023, Public Minutes
- Timber Intent off Pine Cove Rd

ViceChair Coates motioned to approve the consent agenda. Selectman Donahue seconded that motion; the board was all in favor.

b. Town Administrator Update

i. Landscaping & Plowing RFP: In the last meeting, Selectman Boynton suggested bidding out the landscaping & plowing RFP separately. Corey explained to the Board that both companies that the Town usually does business with do both landscaping and plowing already. Corey asked the Board about their thoughts. The Board agreed to keep the bid the way it stands. Selectman Engel suggested specifying what parking lots to plow for the contractors.

ii. Tracking Report: Corey reviewed the tracking report and many items had been completed that can be removed. Other items such as the EOP shelter plan update, fire cisterns, and fire ponds, impact fee ordinance/paper roads, Deer Run catwalk, Blair Bridge-Headache Bar, and signage were discussed.

c. Fire Department Vehicle Decision:

Corey presented to the Board the CIP summary which detailed the health of the Fire Department Vehicle Capital Reserve account. It also broke down the new purchase schedule and determined how much money was needed to stay on schedule with the proposed changes. In the last meeting, the Board wanted to discuss the fire engine to purchase to replace until the new truck comes in. Dan Defosses came in to talk to the Board about available fire trucks for sale and what he thought was reasonable in price. Dan explained to the Board that Ellsworth and Thornton had already approved a spending cost of up to \$450,000.00. Dan asked the Board to review the four engines' prices and let him know their thoughts. His recommendations were the Pierce tanker engine for \$431,000. The Pierce engine is expected to arrive in Jan. 2024. The Pierce engine will be used as the first truck in the main station. Once the new engine that was ordered comes in 2025, this smaller Pierce Engine will go down to the sub-station.

<u>Pierce</u>	\$431,000.00	Delivery	Jan 2023
<u>E-One</u>	\$475,000.00	Delivery	Dec 2024
<u>E-One(cab-over)</u>	\$775,000.00	Delivery	April 2024
<u>Spartan</u>	\$560,000.00	Delivery	Oct. 2023

Chair Davis, motioned to approve up to \$450,000 to purchase the Pierce Tanker in 2024. Selectman Engel seconded that motion. Roll call was as follows: Selectman Donahue, aye, Selectman Engel, aye, Chair Davis, aye and Vice Chair Coates, aye.

3. Public Session:

a. Privilege of the floor: There was none.

b. Committee Updates, Board Concerns, and Directives:

Selectman Donahue: Mort voiced his concern on the town's community event, (Old Home Day). Selectman Donahue questioned what the regulations and practices were for residents on how they could express themselves at a public community event. Mort explained that there were a lot of religious and political tents that distracted residents and felt it was inappropriate. Chair Davis volunteered to talk to the folks at the Historical Society.

Selectman Engel: In the last meeting of the Planning Board, a North Country Council partnership was discussed that would cost \$7,000.00 a year. Selectman Engel said that the Council could provide assistance with writing the plan for the Charrette. Selectman Engel mentioned that the Planning Board is already looking into how to separate the overlay zone from the commercial zone and signage to beautify the proposed area of interest from the charrette.

With there being no further business, Chair Davis adjourned the meeting at 6:30 p.m.

Respectfully submitted,

Corey Davenport
Town Administrator