

Capital Improvements Plan Committee

Minutes

August 9, 2023

The Campton Capital Improvement Plan Committee met in the Community Room to hold their monthly meeting on Wednesday, August 09, 2023, at 1:00 p.m. The attendees were member Bill Frye, member Jim Butler, Vice Chair, Jack Letvinchuk, and Chair Karl Kelly. Also present was Highway Department Manager, Ron Farnsworth, Highway Forman, Matt Abear, Fire Chief, Dan Defosses, Town Administrator, Corey Davenport, and Natasha Egger, Minutes Recorder. There were no members of the public on Zoom.

Ex-Officio Mort Donahue and Member Claire Desjardins were absent from the meeting.

Vice Chair Jack Letvinchuk called the meeting to order at 12:57 p.m.

Minutes Review

The Board went over minutes from the last meeting on June 14, 2023. Vice Chair Jack Letvinchuk motioned to approve the minutes, and member Bill Frye seconded that motion. The Board voted unanimously in favor.

Department Capital Requests

Corey explained to the Board the Fire Department and the Highway Department did not have any requests at this present time. Corey explained that the highway department will be purchasing a 2008 Caterpillar M318 wheeled excavator and a 2001 New Holland Boom mower. The total cost of purchase of said equipment would be \$92,000.00. Trucking of equipment would be \$1,020.00. The Highway Department would cover the cost of said trucking. This would come out of the ARPA funds.

Matrix Review

The Board reviewed the Capital Reserve Matrix, and the following departments explained their findings. Below are their suggestions.

- **Fire Department** Dan DeFosses explained that there were three items that the price of the purchase significantly changed. First was the Utility Silverado truck, the amount was at a purchase price of \$25,000.00, and now current rates are at \$42,000.00. Second was the Forrest 2004 F450, Dan would like to put that down as a placeholder for the future. Currently, it is in great condition but in time it will need to be factored in. Lastly, Dan explained the air packs, the price has gone up from \$5,500.00 to \$11,500.00. Technology has improved and Dan is currently doing smaller bottles now more often than the large air packs. Small bottles are \$800.00 and slightly larger bottles with the packs are \$12,000.00. Dan did explain that the life span is good

for at least 7- 10 years and he did not need to purchase any now. Chair Kelly mentioned that maybe breaking up the purchases would be easier on the budget. Dan explained that 25 bottles would be around \$50,000.00. Corey explained it be better to purchase in 2030 and 2032, and the Board agreed unanimously.

- **Highway Department** Ron Farnsworth had 4 pieces of equipment that needed updating for pricing. First was the 2015 F550, which was at \$130,000.00 and it is now at \$160,000.00. The 2017 F550 was at \$140,000.00 and is now at \$150,000.00. Ron also suggested moving the replacement year from 2027 to 2025 year. The 2018 Kenmore move from 2028 to the 2030 purchase year to replace. Finally, the 2020 F350 purchase price was \$50,000.00 and now the price is at \$90,000.00. Ron also needs to move the purchase year from 2030 to 2027.

Handbook Review & Approval

The Board reviewed the revised CIP Handbook and thought it looked good except for page 15. The Adopted date needs to reflect the present meeting date. Natasha will update Corey on that and bring the final revision to the next meeting.

Board Concerns & Directives

Jim Butler Member Butler wanted to suggest that once the CIP handbook is finalized, it should go on the town website under CIP. The Board unanimously agreed.

Privilege of the floor: There were no members of the public present.

With no further business, the meeting was adjourned at 2:08 p.m.

Respectfully,

Natasha E Egger

Minutes Recorder