

CAMPTON BOARD OF SELECTMEN

MEETING MINUTES

Monday, July 17, 2023

Board attendees: Selectman, Sharon Davis, Chair Craig Engel, Selectman, Dan Boynton, Selectman, Mort Donahue, Selectman, Nick Coates

(Selectman Coates had to depart the meeting at 5:58 p.m.)

On zoom: Selectman Nick Coates

Public attendees: Road Agent Ron Farnsworth and Highway employee, Matt Abear

Call to order: Chair Engel opened the meeting at 4:37 p.m.

**Selectmen Work Session:**

1. **Road Work Discussion:**

Corey updated the Board with the road work that has been done and equipment rentals that have been completed. Ron asked about the Heavy Equipment Capital Reserve fund, and if he could start the ordering process for a 550 1-ton Pickup Truck for 2024.

Chair Engel motioned to authorize Ron to start the process of ordering a 550 1-ton pickup truck to be paid for out of the Heavy Equipment Capital Reserve fund and Selectman Donahue seconded that motion. All were in favor.

Ron explained that he could not ditch Winterbrook and Hogback Hill Roads due to the cable wire being buried in the ditches too close to the top of the surface. A discussion ensued regarding adopting an ordinance that governs cable burying in Campton. This will be a topic for future review.

Corey advised that UNH will be conducting grader training for the Highway Department on August 9, 2023. This will be held on Pike Industries' land behind the Town Campus. He also advised the Board that he offered to have UNH utilize the Town Office Community Room to use for future highway training.

Ron inquired about looking into the purchase of a big blower, a mowing deck, and a tractor with attachment features for the highway department. Ron suggests the blower would be beneficial for removing debris from the culverts and ditches more efficiently. Ron explained it may be more cost-

efficient to purchase a tractor with attachments than to purchase equipment separately. Ron will investigate the cost of purchasing a tractor with attachments vs. purchasing equipment separately.

## **2. New Email address & and transition into Microsoft 365:**

Chair Engel wanted to check in and discuss how everyone was doing with the new emails and the transition to Microsoft 365. Selectman Boynton went through the sign-in process and all the features and applications. Corey asked the Board what they would like to have in this application for them to access. Selectman Boynton explained that the Board will have access to view future agendas, meetings, files, and minutes, in this app. Corey explained that this system provides the ability to share among members of different committees or boards if they need to. Selectman Boynton also mentioned that you can access an app on your phone as well. Microsoft 365 can go back in time to view many past years as well, but it is still a work in progress. Board members were asked to send Corey what information they would like to have available in the shared folder.

### **Administrative Tasks:**

#### **1. Consent Agenda**

- June 19, 2023, Public Minutes
- June 19, 2023, Non-Public Minutes
- June 19, 2023, Non-Public Minutes SEALED
- FEPP Trailer Agreement
- Timber Intent for Don Johnson that is off Southmayd/NH RT 49

Selectman Davis motioned to approve, and Selectman Donahue seconded that motion. All were in favor.

#### **2. Town Administrator's report**

- **Charrette:** Corey explained that he will be talking to members of the Plan NH on July 18, 2023. Corey asked the Board if they were interested in offering dinner to the residents during the Listening sessions in September. The Board did agree that light refreshments should be provided. The Board suggested that Corey develop flyers on the listening sessions, to make sure the flyer states (Limited Space) RSVP. Corey went through the schedule of events for the Board that will be hosted in September.
- **Driveway Permits:** Corey expressed his concern about the number of driveway culverts that the Town could be responsible for maintaining. Chair Engel appreciated his concern but suggested that this topic be moved to another meeting with more time to discuss it appropriately.

- **Overweight Vehicle Policy:** The board has discussed getting bonds for any oversized vehicles on dirt roads in the mud season. Corey explained to the Board the RSA does not discriminate based on a vehicle but rather based on weight and he is still working on this policy.
- **Tracking Report:** Corey suggested that they remove items on the report that have been completed or the Board decided not to pursue. Those items were the library committee, building renovations, discontinuing roadways, upgrading the internet, Office 365 transition, re-designing website, fire Insurance map, health ordinance, and road engineers. The Board agreed that those items had been either completed already or the Board decided not to pursue them. Nothing else was added to the tracking report.
- **Quarter 2 Financial Review:** Corey went over the financial report for quarter 2 and he drew attention to the Government Buildings line. Corey advised that this item will be over budget. The Overall quarter 2 financials are looking good.

**Public Session:**

1. **Public Hearing – unanticipated revenue.**

Selectman Boynton motioned to go into a Public Hearing at 6:29 p.m. Chair Engel seconded that motion. All were in favor.

The Town has been awarded \$40,000 from Grafton County ARPA funds for the purchase of fire equipment, and the remainder of the money will be put toward the purchase of the fire truck. The Board agreed that they will share this information with Ellsworth and Thornton,

Selectman Davis made a motion to end the public hearing at 6:31 p.m. Chair Engel seconded that motion. All were in favor.

Selectman Boynton made a motion to accept the unanticipated funds of \$40,000 for the purchase of fire equipment, and the remainder of the money will be put toward the purchase of the fire truck. Selectman Donahue seconded that motion. All were in favor.

**Privilege of the floor:**

1. There were none.

**Committee Updates, Board Concerns, and Directives:**

1. **Selectman Donahue:** Selectman Donahue had concerns about the condition of Blair Cemetery. The Board agreed that this will have to be discussed but in another meeting that gives allotted time to do so. Selectman Donahue suggested the board look into making Juneteenth a holiday for all the employees. The Board decided that all of the holidays should be reviewed at a future meeting.

2. **Chair Engel:** Chair Engel mentioned that he had attended the last Planning Board meeting. He felt it was eye-opening in terms of roads and policies. He suggests to the

Planning Board that they need to try to organize the items at hand, put in place some strategies, and prioritize items.

Selectman Davis made a motion to go into a non-public session in accordance with RSA 91-A:3, II (A) & (C) at 6:51 p.m. Selectman Engel seconded the motion. The roll call vote was as follows: Selectman Boynton, aye, Selectman Donahue, aye; Chair Engel, aye; and Selectman Davis, aye.

The meeting adjourned at 7:45 p.m.

Respectfully submitted,

Natasha Egger, Minutes Recorder